

MINUTES
MAGHULL & LYDIATE U3A

Held at Lydiate Village Centre on Tuesday 9 January 2024 at 1:30pm

Present:	Jane Jones – Chair	Chris Dalziel – Treasurer
	Carol Westall – Vice Chair	Linda Simms – Secretary
	Chris Chua-short	Joan Martin
	Irene Edwards	Nigel Burrows
	Ev Craig	Geoff Heaps

1 Apologies:

Ken Moulton

2 Minutes of last meeting

Minutes agreed and approved by all.

3 Actions and matters arising from previous minutes

There was a suggestion by the Committee that we could hold a Christmas party 2024 with plenty of time to organise. This is not now thought possible and JJ brought up the idea of a Summer Ball. To be discussed again.

4 Correspondence

Following Carol Concert – JJ sent thank you letters to St Georges School, Tony Goodfellow, Violinist, Chris Otim and Lynne Maloret.

5 Committee reports

Treasury – CD stated we have now set up PayPal and successfully completed a “test payment”. CD/NB will work out next steps and compose a letter explaining the process which will be sent to all members. To pay via PayPal members have to be registered with Beacon and login to the members portal to pay by being a “guest” in PayPal. A member does not need a separate PayPal account. There is an option in the portal to update members details. JJ suggested that all Committee members try it first.

Membership - JJ referred to the new membership renewal form which is simplified this year. Part 1 needs to be filled in by each member but only Part 2 filled in if there are changes to details i.e., new email or new address etc. JJ stated that for this year we have only booked two Tuesday dates for renewals as majority will be handed out by Group Leaders at their meetings and also due to renewals via PayPal. There is an option to print out membership cards on paper, via PayPal payments but if anyone prefers a cardboard membership card they are more than welcome to collect them on Tuesdays in Maghull Baptist Church.

Beacon/Website/FaceBook – FaceBook now has 96 members. Website OK. NB stated that only 150 people use website per week. JJ stated there are still issues with the calendar. Membership database is up to date.

Health & Safety – Most Risk Assessments for venues now complete. One GL refused to sign the form and JJ asked for information from the concerned GL so that the form can be

amended etc but to date has not heard back from the GL.

6 Welfare Team – update

JJ stated we have issues with GDPR and has organised a meeting for all members of the Welfare Team to attend. This should take place before the end of the month.

7 Code of Conduct – review

This is being reviewed with regards to some behavioural issues of members.

8 Group Leaders Handbook – review

JJ discussed handbook – still being updated. JJ condensing a lot of the information as it is too bulky.

9 PAT Testing

JJ contacted Brian Whittie who is working out a price, if more than 50 items to be tested then the price is slightly reduced. JJ thinks it will take place in February. CD mentioned a laptop she doesn't use now and if anyone else would benefit from it. CW stated she would find it useful.

10 Delivery of letters to non-email members

JJ has a list of members who do not have email and are to be hand-delivered. The list is small and was divided between the Committee members according to postcodes. It was also decided to post any letters to members that live in care homes etc (approx. 10 members). This list will also be useful for sending out notification of AGMs.

VOTE – ALL AGREED THAT THE COMMITTEE WOULD DELIVER THESE LETTERS.

11 Any other Business

11.1 IE would like to know how much was raised at the Christmas Carol Concert. GH said he will try to find out from Woodlands. IE wants to also send a letter to Tesco, Burscough thanking them for their donations of mince pies.

11.2 Closure dates for 2024/25 were discussed :

Easter Tuesday - 2 April

August BH Tuesday - 27 August

Christmas - 10 December and re-open 7 January 2025

VOTE – THE COMMITTEE ALL AGREED WITH THESE DATES

11.3 Group Leaders meeting will take place on Tuesday 30 January at 11:15-12:00 in the Maghull Baptist church following the coffee morning. Two items for the agenda are: Renewals and Risk Assessments for venues. JJ will also send out draft minutes from previous meeting together with Agenda nearer the time.

12 Date of next meeting

Tuesday 13 February 2024 at 1:30pm – Lydiate Village Centre