

MINUTES
MAGHULL & LYDIATE U3A

Held at 98 Claremount Road on Monday 20 February 2023 at 10am

Present: Jane Jones – Chair
Chris Dalziel - Treasurer
Irene Edwards - Safeguarding
Nigel Burrows – Beacon & IT

Carol Westall – Vice Chair
Joan Martin – Bookings Officer
Alan Carr – H&S
Chris Chua-Short - Membership

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| 1 | Apologies:
Linda Simms, Ken Moulton, Geoff Heaps | Action |
| 2 | Minutes of last meeting
Minutes agreed and approved by all. | |
| 3 | Actions and matters arising from previous minutes
Item 5.5
History for Fun has been taken over by Eric Purvis who has requested help for the February meeting. JJ had found a speaker for the group and arranged for payment by cheque. Sylvia Adam had supported EP on the day. Some concern about the number of attendees and the group's current financial status.

Item 5.6
JJ explained that PD did not seem to be aware that the newsletter had ceased production in January 2022 due to a lack of support from GLs.

Item 8
JJ told the Committee that on the 16 th of February TSB made contact to say that the General Account signatories have all now been accepted | |
| 4 | Correspondence
Thank you letters have been sent to St Andrew's School, Handbell Ringers, Chris Otim and Lyn Maloret and Jane Murphy for their contributions to the u3a. | |
| 5 | Committee reports
<u>Finance</u>
Chris Dalziel was happy and that everything seems to be ticking over and that she had been in contact with the Orrell Treasurer. CD will now contact the TSB to ensure all banking documents are posted to her and not FM.

<u>Health & Safety</u>
AC had been in contact with James Berry of the Fiore Service who had confirmed that the Risk assessment documentation we have in place is fit for purpose and that Group Leaders should check their own venues for Risk Assessments on a meeting basis. | |

AC brought up an incident from the Walking Netball groups and said that all accidents must be reported to AC and LS. JJ said she had followed this procedure but felt the form online was not expandable which it made it difficult for the GL to complete it fully.

Membership

Chris CS stated that there was nothing to report.

Beacon / IT update

NB said there were now 31 users on Beacon and he was hoping to have more courses for individuals and GLs. The website is still receiving a substantial number of hits each month. Word press is still causing a few hiccups. The Booking system for the Treasury is still not up and running.

Inventory and PAT testing

6 **M&L email members meeting**

Non-email members' Meeting – Approximately 13 people turned up for this meeting. Some 75 invitations were sent out, 10 by phone and the rest by knocking on doors. Not many responses were received beforehand and on the day it was a disappointing turn out.

Two ladies did give us their email address but the conversation was very one sided. JJ had hoped we could set up Buddy Systems and following the example of other members to encourage people to meet in small friendly groups. The group had little to say or offer. AB explained that she felt that it was up to her to make the effort to find out what was going on. AB said she had built up a friendship with the GLs by attending on Tuesdays as often as she could.

The meeting broke up at 11:30

7 **Planning for membership renewals**

Renewals will take place in the Sanctuary on the 7th, 14th, 21st. and possibly the 28th of March. Five tables will be set up in the Sanctuary each manned by two members. One member will check the forms brought in and the cheques; the other will be responsible for writing out the new membership card. In the foyer membership forms will be available for those unable to print their own.

Assistance in completing the forms will be available. CCS said she had plenty of pens available for members to use.

Groups that meet on a weekly basis will be given copies of the renewal forms at the next day's GL Meeting. Members of the committee will take forms out to groups not able to attend the meeting. CCS said she was happy to take and collect the forms from groups. CD said she could take them for Singing for Fun and Badminton as she was a member of both. JJ said she would make a start by going to Table Tennis, Bridge, Line Dancing, Spanish and Painting for Pleasure. A further document will be sent out to all those helping on the days.

8 Group Leaders meeting – 21 February 2023

Membership forms and plans for renewals will be given out at this meeting. A discussion re: a Face Book page will also be discussed. Minutes of the meeting will be available at the next Committee meeting.

9 New Group Meeting

A new group called 'Coming Together' has start in Maghull. IE went to its inaugural meeting and gave a report back to the Committee. IE reported that the meeting had only 10 in attendance and seemed to be lacking in structure. Julie McKay was in charge and had many plans for the group including a Quiz on the next Thursday. IE felt that the group was no danger to our organisation. Other members of the u3a also attended and agreed with IE.

10 Any other business

to ask PD for an update on the booking system for the Treasury. The existing system had to be removed as it caused problems with WordPress

There being no other business to discuss the meeting closed at 12:05.

13 Date of next meeting

Tuesday 14 March 2023 at 1:30pm – Lydiate Village Hall